



Jasper County Charter System

C. Kenny Garland, Ed. S., Superintendent

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Grant Writing Processes & Procedures

For those of you applying for grants from outside organizations for your school or the district; the following steps must be followed to ensure prior approvals have been received and that funds received are deposited and dispersed according to district guidelines and PSC code of ethics requirements.

In accordance with Jasper County Charter System Policy DFK

The Jasper County Board of Education or its designee(s) may accept or deny donations from any source. It shall be the policy of the Board to encourage donations from any legitimate sources, including booster clubs.

Any gifts or donations presented to an individual school and/or the total school system that would obligate the school system to future operating or upkeep costs must be approved by the Board of Education. All other gifts or donations to the school system may be approved by the Superintendent or designee or by the principal if the gift or donation is made to an individual school. The Superintendent shall evaluate any gifts or donations that would result in additions or changes to school system property or facilities and determine whether such donations should be presented to the Board for approval.

In order to assist the school system in maintaining compliance with the Georgia Equity in Sports Act, any donations made to athletic programs of the school system and accepted by the Board or its designee(s) must be accompanied by either a valuation of such donation or an accounting of the actual costs incurred by the donor regarding the donation.

The Superintendent shall establish other criteria for the evaluation of offers and acceptance of donations to the school system. Donations shall include real or personal property donated, as well as donations of services. The Board or its designee(s) shall only consider receiving donations that conform to state and federal laws and to policies of the Board, including but not limited to, any applicable safety standards.

In accordance with Georgia PSC Code of Ethics

Standard 5: Public Funds and Property - An educator entrusted with public funds and property shall honor that trust with a high level of honesty, accuracy, and responsibility. Unethical conduct includes but is not limited to:

1. misusing public or school-related funds;
2. failing to account for funds collected from students or parents;
3. submitting fraudulent requests or documentation for reimbursement of expenses or for pay (including fraudulent or purchased degrees, documents, or coursework);
4. co-mingling public or school-related funds with personal funds or checking accounts; and
5. using school or school district property