

Jasper County Charter System

Overview of Sick Leave Bank

- Provide sick leave to members after their own accumulated leave has been exhausted Assist members in times of catastrophic illness.
 - *Definition of catastrophic illness: A serious illness, disease or injury which results in a detrimental effect on an employee's pursuit of his/her vocation. In order to be considered catastrophic any illness, disease or injury must result in the employee's absence for a period of not less than twenty (20) consecutive days.*
- Keep in mind that the SLB does not cover surgery, accidents, or maternity issues unless they have catastrophic implications

Membership is....

- Extended to employees annually
- Open to eligible employees who contribute 2 days of sick leave in their first year of membership and no more than 2 days of sick leave each year thereafter; contributions are NOT refundable or transferrable
- Continuous, unless member submits a written resignation of membership to the SLB Advisory Committee

Who is eligible to participate?

- Employees with one full year of employment who have at least 5 days of accumulated sick leave as of June 30
- Employees willing to contribute 2 sick leave days their first year of membership and no more than 2 days each year thereafter

Enrollment procedures

- Complete the Membership Enrollment Form.
- Open Enrollment will be in May of each year.

Sick Leave Bank Request for Withdrawal

- Members complete an Application for Sick Leave Bank Withdrawal. In addition, a completed and signed Physician's Statement must be provided.
- Committee considers each application within 10 days
- 5 of 9 committee members must approve the Application for SLB Withdrawal
- Members are not required to replace or reimburse any leave granted by the SLB Committee except as part of the annual contribution required of all members

This overview highlights only basic information about the Jasper County Charter System Sick Leave Bank. Please see Jasper County BOE Policy GBRIB(1) for specific details.