



Jasper County Charter System
C. Kenny Garland, Ed. S., Superintendent
1411 College Street 706.468.6350
Monticello, GA 31064 706.468.0045 fax

The Jasper County Charter School System will provide superior and innovative learning experiences to prepare every student for life beyond school.

REQUEST FOR QUALIFICATIONS

Architectural/Engineering Services

The Jasper County Board of Education is seeking an architect to provide services in a variety of projects to meet the overall operational needs of the system.

Description

Perform professional Architectural/Engineering consulting services for roofing renovations at the Central Services building located at 1411 College Street, Monticello Ga. 31064. Also, to perform professional Architectural/Engineering consulting services for renovations at the Jasper County Primary School located at 495 GA Highway 212 W, Monticello, GA 30164.

Qualifications

- Demonstrated experience in PK-12 school construction/renovation within the State of Georgia
- Knowledge of procedures and processes defined by the Facilities Services Division of the Georgia Department of Education.

Scope of Services

- Foster a collaborative design process that keeps the Jasper County Board of Education and other stakeholders informed and engaged of the progress of the work.
- Provide life cycle cost benefit analyses based on the total of ownership of energy efficient construction options.
- Analyze the available funding and project delivery methods for projects.

Proposal Submission Requirements

In order to be considered for the project an interested firm shall submit a cover letter dated with the signature of a representative of the firm authorize to negotiate contracts.

The proposal will be submitted on 8-1/2 by 11 inch paper. A “page” is one side of the sheet of paper. The total document should not exceed 35 pages. There will be a table of contents. The sections are as follows:

1. Firm Experience (5 pages)

- a) Summarize the experience of the firm with similarly sized affordable and easily maintainable school construction projects for which the firm was the architect of record.

2. Project Architectural Team (5 pages maximum)

Use the following format:

- Person's name
- Education, registration, and years employed with the firm

- Overall years of experience in Architectural/Engineering Services

3. Energy/Sustainability Consultant(s): (5 pages maximum)

Provide the name of each consultant who will be evaluating and recommending low energy usage construction systems, performing life cycle cost analyses of energy and building systems.

4. Quality, Schedule, and Cost Control Procedures (5 pages maximum)

- a) Describe the methods used by the firm to maintain the project schedule.
- b) Describe the methods used by the firm to maintain the project costs.

5. Design Methodology/Examples (10 pages maximum)

Explain the firm's design methodology and approach to understanding the school system's goals and needs related to these projects. Focus on how you will interact with the various constituencies. What are the opportunities and challenges you perceive in this project?

6. References (2 pages maximum)

Provide at least four (4) Owner/Use references of K-12 public/charter school renovation projects completed by the firm. Provide all of the following information for each reference:

Owner

Project Name

Primary Contact Name

Contact Information

Project and Selection Process Schedule:

1. Request for Qualifications posted March 24, 2021
2. Deadline for Qualification submission: postmarked no later than April 30, 2021
3. Interviews with selected applicants May 2021
4. Award of Contract June 2021

Submittal Requirements

Interested firms shall submit eight (8) sets plus one (1) electronic copy on thumb-drive to the following:

Anne Harrison
Finance Officer
Jasper County Charter System
1411 College Street
Monticello, Georgia 31064

Submittals will be accepted postmarked no later than April 30, 2021

This document is posted on the Jasper County Charter System Webpage at www.jasper.k12.ga.us